

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Audit Committee**

## **Agenda**

**Monday, 20th February, 2023**  
at 4.30 pm

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**

Available to view on:

<https://www.youtube.com/user/WestNorfolkBC>

Borough Council of  
**King's Lynn &  
West Norfolk**



**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**

10 February 2023

Dear Member

**Audit Committee**

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday, 20th February, 2023 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn, PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 5 - 17)**

To approve the minutes from the Audit Committee held on 21 November 2022.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

**6. Chair's Correspondence (if any)**

**7. Corporate Risk Register (Pages 18 - 39)**

**8. Audit Committee Independent Person (Pages 40 - 43)**

**9. Audit Committee Self-Assessment Questionnaire/Outcomes  
(Pages 44 - 51)**

**10. Mid-Year Treasury Report 2022/2023 (Pages 52 - 68)**

**11. Monthly Budget Monitoring Report for Period 7 (Pages 69 - 99)**

**12. Update on Audit Progress and Timetable**

**13. Cabinet Forward Decisions List (Pages 100 - 103)**

**14. Committee Work Programme (Pages 104 - 110)**

To note the Committee's Work Programme.

**15. Date of Next Meeting**

To note that the date of the next meeting of the Audit Committee will take place on 13 March 2023 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

To:

**Audit Committee:** Councillors Mrs J Collingham, I Devereux (Chair), P Gidney, J Lowe, C Manning (Vice-Chair), C Morley, J Rust, A Ryves and M Storey

**Portfolio Holders:**

Councillor Mrs A Dickinson - Portfolio Holder, Finance

Councillor S Dark - Leader

**Officers:**

Alexa Baker - Monitoring Officer  
Ged Greaves - Corporate Performance Manager – Item 7  
Faye Haywood - Internal Audit Manager – Items 8,9  
Carl Holland - Financial Services Manager – Items 10,11  
Michelle Drewery - Assistant Director, Resources/Management  
Team Representative – Item 12